



LIMITED FUNCTION REFERRAL OFFICE (LFRO) CERTIFICATION FORM

In accordance with Article IX, Section 2(b), of the association's bylaws, this will certify that the undersigned Designated REALTOR® (*or their firm*) has a direct or indirect ownership interest in an entity engaged exclusively in soliciting and/or referring clients and customers to the REALTOR® for consideration on a substantially exclusive basis. This will also certify that all of the licensees affiliated with that entity (*list provided below, and on additional sheets if necessary*) are solely engaged in referring clients and customers and are not engaged in listing, selling, leasing, renting, managing, counseling, appraising, or arranging financing for real property.

1. Agent Name: _____ License #: _____ Email: _____

Mailing Address: _____

2. Agent Name: _____ License #: _____ Email: _____

Mailing Address: _____

3. Agent Name: _____ License #: _____ Email: _____

Mailing Address: _____

4. Agent Name: _____ License #: _____ Email: _____

Mailing Address: _____

5. Agent Name: _____ License #: _____ Email: _____

Mailing Address: _____

The exemption for any licensee included on the certification form shall automatically be revoked upon the individual being engaged in real estate licensed activities (*listing, selling, leasing, renting, managing, counseling, appraising, or arranging financing for real property*) other than referrals, and dues for the current fiscal year shall be payable.

Certified by (*Designated REALTOR®*): _____ Date: _____

Signature of Designated REALTOR® (*or appointed designee*): _____

Name of Firm: _____

Phone: _____

E-mail: _____